



OFFICE OF THE SECRETARY OF DEFENSE  
1950 DEFENSE PENTAGON  
WASHINGTON, DC 20301-1950

ADMINISTRATION AND  
MANAGEMENT

March 10, 2008

MEMORANDUM FOR COMMITTEE MANAGEMENT SECRETARIAT  
GENERAL SERVICES ADMINISTRATION

SUBJECT: Committee Charter Consultation – Army Education Advisory Committee

The Office of the Secretary of the Army is requesting that the charter for the Army Education Advisory Committee be renewed (Attached).

The Department of Defense, pursuant to the Federal Advisory Committee Act of 1972 (5 U.S.C., Appendix, as amended) and 41 CFR, § 102-3.60, has carefully reviewed the Department of the Army's request, and has determined that renewing the charter for this discretionary federal advisory committee is in the best interest of the Department of Defense and the American public.

The Department of Defense has further determined that this discretionary advisory committee is essential to DoD's mission, and that no other DoD or Executive Branch advisory committee can meet these needs. The Committee, through its membership, continues to provide the Department of Defense the independent advice in matters pertaining to the educational, doctrinal, and research policies and activities of the U.S. Army's educational programs to include all aspects of the U.S. Army's joint professional military education programs.

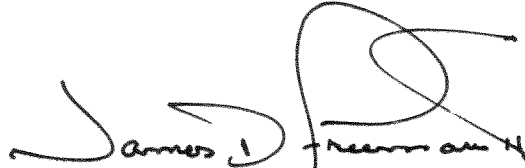
The Committee's membership is determined by the Department of Defense, and individuals appointed by the Secretary of Defense, who are not full-time employees serve as Special Government Employees under the authority of 5 U.S.C. § 3109. Committee members shall be appointed on an annual basis by the Secretary of Defense, and shall with the exception of travel and per diem for official travel, serve without compensation, unless otherwise directed by the Secretary of the Army.

The committee is authorized to establish subcommittees, and the committee, to include any subcommittees, will operate under the provisions of the Federal Advisory Committee Act of 1972, the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b, as amended), and 41 CFR, Parts 102-3 through 102-3.185.

Prior to submitting a Federal Register notice and subsequently filing the committee's charter with the Library of Congress and the appropriate congressional committees, the

Department of Defense respectfully requests that the Committee Management Secretariat review and approve the charter (attached). The charter has been reviewed and approved by the Office of the General Counsel for the Department of Defense.

If you should have any questions about this charter please contact me at 703-601-2554, extension 128.

A handwritten signature in black ink, appearing to read "James D. Freeman II". The signature is stylized with a large, looping "F" and a cursive "J".

James D. Freeman II  
Deputy Committee Management  
Officer for the Department of Defense

2 Attachments  
As stated

TAB 1



DEPARTMENT OF THE ARMY  
ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF THE ARMY  
105 ARMY PENTAGON  
WASHINGTON DC 20310-0105

FEB 27 2008

MEMORANDUM FOR DIRECTOR, ADMINISTRATION AND MANAGEMENT,  
OFFICE OF THE SECRETARY OF DEFENSE

SUBJECT: Renewal of Army Education Advisory Committee Charter

Request renewal of the Army Education Committee (AEAC) Charter, which expires on 2 March 2008. The AEAC is a Department of Defense Federal Advisory Committee under the purview of the Secretary of the Army.

The ATTG-VN Memorandum, subject: Army Education Committee (AEAC) Charter Renewal, dated 21 December 2007 (Enclosure 1), and the proposed AEAC Charter (Enclosure 2) meet the criteria established under DoDI 5105.04, Enclosure 3, paragraph E3.4.6.2.1. Recommend approval to continue the committee.

My point of contact for this action is Marla-Jo Bonuccelli. She may be reached at 703-602-6268 or [marla-jo.bonuccelli@hqda.army.mil](mailto:marla-jo.bonuccelli@hqda.army.mil).

Encls

  
JOYCE E. MORROW



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
HEADQUARTERS UNITED STATES ARMY TRAINING AND DOCTRINE COMMAND  
102 MCNAIR DRIVE  
FORT MONROE, VIRGINIA 23651-1047

ATTG-VN

21 Dec 2007

MEMORANDUM FOR: Department of the Army, Office of the Administrative Assistant to the Secretary U.S. Army Resources and Programs Agency, ATTN: SAAA-RP

SUBJECT: Army Education Committee (AEAC) Charter Renewal

1. Reference: DoDI 5105.04, Enclosure 3, Paragraph E3.4.6
2. Request renewal of the charter authorizing the AEAC.
3. The AEAC consists of a parent or steering committee and five subcommittees, each designated to support a different aspect of the Army's training and Soldier support missions. The Army War College Board of Visitors (AWCBV), the Command and General Staff College Board of Visitors (CGSCBV), the Defense Language Institute Board of Visitors (DLIBV), the Distributed Learning / Training Technology Applications Subcommittee (DLTT), and the Reserve Officer Training Corps (ROTC) Advisory Subcommittee compose the AEAC.
4. In accordance with DoDI 5105.04, the following is submitted.
  - a. Mission Accomplishment. The AEAC is accomplishing its assigned mission. Each of the Boards of Visitors met during the fiscal year, a requirement for continued accreditation by the civilian regional accrediting organizations. Additionally, the Boards provided advice to their supported schools, assisting the maintenance of the highest academic standards and ensuring that Army educational policies and techniques are current and equal to those used in the finest institutions of higher education. The DLTT provided recommendations to the Training and Doctrine Command (TRADOC) staff concerning the most efficient and effective means of providing distributed education to Soldiers. The advice provided by this subcommittee ensures that the Army is using the most current and effective training techniques. The ROTC Subcommittee provided recommendations concerning the effective integration of military training on college campuses. It also supports the difficult transition of students from high school to college and proved the Cadet Command with recommendations to ease this transition.
  - b. Rationale for the Committee's continued operation.
    - 1) The three boards of visitors are required for the continued accreditation of the Army War College (AWC), the Command and General Staff College (CGSC), and the Defense Language Institute. The AWC and the CGSC are authorized to grant Master's Degrees (MA) to their students. To maintain recognition of these degrees within the civilian academic community, the institutions must meet the accreditation standards of a regional accrediting organization. One of the standards is that a board of visitors exercises supervision and oversight of the academic program. While the Defense Language Institute (DLI) does not provide a MA, it does provide academic programs recognized at the highest levels. Failure to continue these

Enclosure 1

subcommittees would jeopardize the ability of Army schools to provide recognized civilian degrees and credits.

2) The DLTT and ROTC subcommittees bring together respected members of the business and academic communities to provide advice concerning current advances in their fields. Failure to continue these subcommittees would restrict the Army's ability to maintain currency in these rapidly changing fields.

c. Committee's accomplishments with regards to the Department of Defense (DoD). Many of the AEAC accomplishments are detailed in previous paragraphs. One that is not is the cross-leveling of ideas throughout the Army. The AEAC parent or steering committee is composed of members of each of the subcommittees and chaired by the TRADOC Deputy G3/5/7. This composition allows exposure of all five subcommittees to the ideas, procedures, and techniques of the other subcommittees. This decreases the likelihood of stove-piped thinking and increased opportunity for the dissemination of good ideas.

d. Explain why the Committee's operations could not be performed by existing DoD resources and/or absorbed by another existing DoD-Supported Committee. The AEAC performs missions for the Army that are not and cannot be replicated by other DoD organizations. First, it houses the boards of visitors for three Army schools. Second, the AEAC provides advice and recommendations on topics of which the DoD community has limited practical knowledge, for instance educational theory as related to distributed learning and research concerning factors affecting college choice and participation in programs such as ROTC. Third, the AEAC provides a forum for the dissemination of educational policies, procedures, and techniques throughout the TRADOC Professional Military Education community.

e. Indicate what type of impact the discontinuation of the Committee could have on the Department of Defense. Discontinuation of the AEAC would have a detrimental effect on several Army/TRADOC programs. As mentioned above, the two schools that require the AEAC to provide their boards of visitors, the AWC and CGSC, would stand to lose their regional accreditation and their ability to grant MA degrees to graduates. This would reduce the credibility of Army education throughout the academic community and make it more difficult to attract high quality faculty to these institutions. The wider TRADOC education and training community would lose the ability to tap into the finest minds in business and academia for advice concerning the issues affecting the Army. The Army would no longer be able to easily obtain the lessons learned and experiences of other organizations. This would reduce the effectiveness and impact of the training provided to Soldiers.

5. POC for this action: Carlton Hardy, [carlton.hardy@us.army.mil](mailto:carlton.hardy@us.army.mil), (757) 788-5520 and Mike Faughnan, [michael.faughnan@us.army.mil](mailto:michael.faughnan@us.army.mil), (757) 788-5914. Ft Monroe DSN: 680.

// Original signed//

Michael J. Faughnan  
Chief, NCOES / Alternate Designated Federal  
Official

CHARTER  
ARMY EDUCATION ADVISORY COMMITTEE

- A. Official Designation: The Committee shall be known as the Army Education Advisory Committee (hereafter referred to as the AEAC or Committee).
- B. Objectives and Scope of Activities: The Committee, under the provisions of the Federal Advisory Committee Act of 1972, as amended, shall provide the Secretary of the Army and the Chief of Staff of the U.S. Army independent advice and recommendations in matters pertaining to the educational, doctrinal, and research policies and activities of the U.S. Army's educational programs, to include the U.S. Army's joint professional military education programs, educational policies, school curriculums, educational philosophy and objectives, program effectiveness, facilities, staff and faculty, instructional methods, and other aspects of the organization and management of these programs. The Secretary of the Army or designees may act upon the Committee's advice and recommendations.
- C. Committee Membership: The Committee shall be composed of not more than 15 members who are eminent authorities in the fields of defense, management, leadership, and academia. AEAC members appointed by the Secretary of Defense, who are not Federal officers or employees, shall serve as Special Government Employees under the authority of 5 U.S.C. § 3109. Committee members shall be appointed on an annual basis and shall serve no more than four years (i.e., two terms), unless an exception is granted by the Secretary of the Army or designee. The Assistant Secretary of the Army for Manpower and Reserve Affairs [ASA (M&RA)] or designee will serve as the Committee Chair, and shall serve at the discretion of the Secretary of the Army or designee. In addition, the ASA (M&RA) will identify the Designated Federal Official to the Committee.
- D. Unless otherwise determined by the Secretary of the Army, Committee members shall, with the exception of travel and per diem for official travel, serve without compensation. In addition, the Secretary of the Army or designee may invite other distinguished Government officers to serve as non-voting observers of the Committee, and appoint consultants, with special expertise, to assist the AEAC on an ad hoc basis.
- E. Committee Meetings: The AEAC shall meet at the call of the Designated Federal Officer, in consultation with the Chairperson, and the estimated number of Committee meetings is two per year. The AEAC shall be authorized to establish subcommittees, as necessary, to fulfill its mission, and these subcommittees shall operate under the provisions of the Federal Advisory Committee Act of 1972, as amended.
- F. Duration of the Committee: The need for this advisory function is on a continuing basis; however, it is subject to renewal every two years.
- G. Agency Support: The Department of Defense, through the Department of the Army, shall provide support as deemed necessary for the performance of the Committee's functions, and shall ensure compliance with the requirements of 5 U.S.C. § 6 Appendix.
- H. Termination Date: The Committee shall terminate upon completion of its mission or two years from the date this Charter is filed, whichever is sooner, unless it is extended by the Secretary of Defense.
- I. Operating Costs: It is estimated that the operating costs for this Committee, to include travel costs and contract support, are \$325,000.00. The estimated personnel costs to the Department of Defense are 3.0 full-time equivalents (FTEs).
- J. Charter Filed:

TAB 2



CHARTER  
ARMY EDUCATION ADVISORY COMMITTEE

- A. Official Designation: The Committee shall be known as the Army Education Advisory Committee hereafter referred to as the Committee).
- B. Objectives and Scope of Activities: The Committee, under the provisions of the Federal Advisory Committee Act of 1972 (5 U.S.C., Appendix, as amended), shall provide the Secretary of the Army and the Chief of Staff of the U.S. Army independent advice and recommendations in matters pertaining to the educational, doctrinal, and research policies and activities of the U.S. Army's educational programs, to include the U.S. Army's joint professional military education programs, educational policies, school curriculums, educational philosophy and objectives, program effectiveness, facilities, staff and faculty, instructional methods and other aspects of the organization and management of these programs. The Secretary of the Army or designated representative may act upon the Committee's advice and recommendations.
- C. Committee Membership: The Committee shall be composed of not more than fifteen members, who are eminent authorities in the field of defense, management, leadership, and academia. Committee Members appointed by the Secretary of Defense, who are not full-time federal officers or employees, shall serve as Special Government Employees under the authority of 5 U.S.C. § 3109, and their appointments shall be renewed by the Secretary of Defense on an annual basis. Committee Members shall, with the exception of travel and per diem for official travel, serve without compensation, unless otherwise authorized by the Secretary of Army.

The Assistant Secretary of the Army for Manpower and Reserve Affairs or designated representative will serve as the Committee Chairperson, and shall serve at the discretion of the Secretary of the Army or designated representative. The Secretary of Defense and the Secretary of Army or designated representative may invite other distinguished Government officers to serve as non-voting observers of the Committee. The Secretary of the Army, pursuant to DoD policies and procedures, may appoint consultants with special expertise, to assist the Committee on an ad hoc basis.

- D. Committee Meetings: The Committee shall meet at the call of the Designated Federal Officer, in consultation with the Chairperson, and the estimated number of Committee meetings is two per year.

The Designated Federal Officer shall be a full-time or permanent part-time DoD employee, and shall be appointed in accordance with established DoD policies and procedures. The Designated Federal Officer or Alternate Designated Federal Officer shall attend all committee and subcommittee meetings.

The Committee shall be authorized to establish subcommittees, as necessary and consistent with its mission, and these subcommittees or work groups shall operate under the provisions of the Federal Advisory Committee Act of 1972, the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b, as amended).

Such subcommittees or workgroups shall not work independently of the chartered Committee, and shall report all their recommendations and advice to the Group for full deliberation and discussion. Subcommittees or workgroups have no authority to make decisions on behalf of the chartered Committee nor can they report directly to the Department of Defense or any federal officers or employees who are not Committee members.

- E. Duration of the Committee: The need for this advisory function is on a continuing basis; however, it

is subject to renewal every two years.

- F. Agency Support: The Department of Defense, through the Department of the Army, shall provide support as deemed necessary for the performance of the Committee's functions, and shall ensure compliance with the requirements of 5 U.S.C. Appendix, as amended.
- G. Termination Date: The Committee shall terminate upon completion of its mission or two years from the date of this Charter is filed, whichever is sooner or unless it is extended by the Secretary of Defense.
- H. Operating Costs: It is estimated that the annual operating costs, to include travel costs and contract support, for this Committee is \$325,000.00. The estimated annual personnel cost in to the Department of Defense are 3.0 full-time equivalents (FTEs).
- I. Recordkeeping: The records of the Committee and its subcommittees shall be handled according to section 2, General Records Schedule 26 and appropriate DoD policies and procedures. These records shall be available for public inspection and copying, subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552, as amended).
- J. Charter Filed: